

# HR MANAGER

Ref #: 01-1006-0321

## ENGLISH – HINDI

Location: Sharjah

## Education

MBA Human Resource Management Bharathiar University India  
MBA Finance Management Bharathiar University India  
Bcom Mahatma Gandhi University Indi  
BHM Bangalore University India

## Working Experience

- HR MANAGER in Zebian Industries Sharjah: since March 2018
- Accounts/HR Manager Taier Al hudhud Tech Contracting LLC Sharjah, UAE, 2014-2017
- Accounts and HR Manager Derby Castle Services Dubai, UAE, 2012 -2013
- Manager in A & M Trading Company Ajman UAE, 2007- 2011
- Coordinator in Vani School of Hotel Management india 2003 - t 2007
- Assistant Manager in Chilis Jeddah KSA 1999 - 2003
- Front Office Supervisor in Nukum Hotels Mumbai India 1998 – 1999

## Other Proficiencies

GAAP	Cash Flow Control
Organizational Development	Decision Making
Staff Training & System Implementation	Problem Solving
Budgeting and Forecasting	Communication Skills
Internal Cost controls and Audit	Negotiating
HR management	High Level of Integrity
Strategic Planning	Office Management

## IT Skills:

- MS Office (Execl, Word, Powerpoint)
- Adob Photoshop
- Expert in Quick Books & Implementation
- Expert in Tally ERP 9, Expert in RBS